

Apprenticeships East Sussex

27th September 2018, Bexhill College

Present: Caroline Bragg (CB) ESCC, Sara Taylor (ST) EBC, Christina Ewbank (CE) ACES, Victoria Bryant (VB) ESCG, Ana Christie (AC) SC, Paul Mitchell (PM) SCTP, Vanessa Potter (VP) SCTP, Mel Parr (MP) MYT.

Apologies: Nick Ludford Plumpton College, Victoria Conheady HBC, Stephen Burkes ESCG/SSS, Colin Brown/Mel Fuller STUK, Sarah King WC, Vicki Faulkner UoB, Debbie Martin ESCC.

Items	Discussion Points	Action
Minutes and actions from last meeting	<p>Outstanding actions:</p> <ul style="list-style-type: none"> • CB/DM to update group on Careers Hub and Apprenticeship Specialism pilots in relation to AES action plan • CB to follow up D&Bs to request representatives for the group. <p>Ongoing action: Case studies or good news stories that can be used for Sussex Chambers, FSB or ACES newsletters</p>	<p>CB/DM</p> <p>CB</p> <p>All</p>
AES forward plan 2018/19	<p>The AES forward plan has been agreed by SES Action: CB to contact VF about rolling 2016/17 re development of degree level Construction Standard and targeting females in recruitment in to 2017/18 plan. CB to send final version to group.</p> <p><u>Priority 1: Careers information on apprenticeships</u> CB updated that ESCC have received funding from the Careers and Enterprise Company for an 'Apprenticeship Specialism' (AS) pilot to improve careers information on apprenticeships (AES plan priority 1). Some of the £8.5K funding will be used to commission Apprenticeships in Sussex (SCTP) to deliver workshops in schools, as it is a priority for the Careers Hub and AS pilot to ensure that information about apprenticeships is going in to all schools in the county. They will also deliver training for Enterprise Coordinators and Enterprise Advisers.</p> <p>ASK is a nationally funded provision that delivers workshops in schools, but to date are only working with about 11 schools in the county. ESCC has arranged a meeting with ASK and AiS to look at how all schools are covered and they work together, and also utilise the emerging 'Young Apprentice Ambassador Network' and local ambassadors trained by AiS.</p> <p><u>National Apprenticeship Week March</u> Apprenticeship Specialism will be used to fund 2 apprenticeship roadshows in Eastbourne and Hastings in March, potentially in the 2 weeks after NAW to build on positive press to promote the events. Discussion on locations for the events – Eastbourne town hall, but with room downstairs for panel; or Lawn Tennis Centre. Hastings Centre was also suggested, although out of town location.</p> <p>Discussion re need for an event to engage employers, separate to the roadshows and with a panel of employers who employ apprentices, with a focus on recruiting talent post-Brexit. ACES and Sussex Chamber agreed to take this forward. Action: AC and CE to plan event and all to pass potential employers who could engage in the event Action: CB to include NAW on next agenda</p>	<p>CB</p> <p>AC/CE</p> <p>All</p>

	<p><u>Graduation event</u> Commitment from FSB for funding graduation event, but would prefer joint with BHCC – joint commissioning SCTP and 2 events in Brighton and Eastbourne. Still questions as to whether ESFA will fund a regional event. Other potential funders – Wealden (other D&Bs?) and Plumpton (other colleges/providers?). The whole event will cost approx. £20,000 including project management and venue. Need to look at sponsors with graduated levels of sponsorship £500-£2,000. Action: CB to talk to Richard (SCTP) about levels of sponsorship Action: CB to go back to MS to say we do not want gowns due to cost</p> <p><u>Finalising 2018/19 Action Plan</u> Discussion re traineeships in to lobbying activity, but may need to wait to hear more on ‘transition year’ for T levels, as this may affect traineeships. To add into the plan that we are lobbying on pre-level 3, ensuring there is something for foundation post-GCSE.</p>	<p>CB CB</p>
<p>Apprenticeship data</p>	<p><u>Quarterly Starts</u> Colleges have annual starts this quarter, so expect to see increase in numbers at this quarter. ESCG confirmed their numbers have gone up compared to last year. Group agreed that the quarterly data is useful to use when lobbying. Action: VP to ask Horsham Chambers why their apprenticeships are only down 3%</p> <p><u>ESFA datacube</u> This is the data for the academic year 2016/17, so a year behind, showing advanced and higher apprenticeships are going up. We can use this data as it shows the gender split to measure our progress with gender imbalances, and is useful to reflect over the year.</p>	<p>VP</p>
<p>Partner updates</p>	<p>ACES have linked with STUK re a LEP-wide ESF bid re Skills Support for Unemployed (SSU) - long term generational benefit Action: CE to update group on ESF successful providers in December meeting (on agenda)</p> <p>Sussex Chamber have a national award that recognises investment in young people, including apprentices Action: Vanessa to share toolkits for employers working with students</p> <p>MYT have a business admin apprentice vacancy and there will be 13 visiting on 28 Sept for a 3 hour morning session, good take up and interest. Reminder that YES use their newsletter to advertise vacancies, so please encourage other employers to do so. t Action: MP to send SCTP words to put in their newsletter</p>	<p>CE VP MP</p>
<p>AOB / Next meetings</p>	<p>6th December 11.30-1.30, followed by Skills East Sussex at 2.00-4.00, County Hall.</p>	