

**South East LEP Skills Advisory Group Meeting**

**Tuesday 13th September, 1.30pm**

**Mary Sumner House, 24 Tufton Street Westminster, London[[1]](#footnote-1)**

**AGENDA**

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| **TIME** | **ITEM / PAPER** | **LEAD** | **DECISION / ACTION** |
| **1.30pm** | **Welcome and introductions** | **ALL** |  |
| **1.35pm** | **Minutes of last meeting (11th September, 2018)** | **Chair** | All to comment & sign off minutes |
| **1.45pm** | **Skills Strategy launch / inclusive growth event**   * Update and new Strategic Economic Plan link | **Louise Aitken** | All to comment |
| **1.55pm** | **Skills Strategy KPIs and dashboard**  Draft version provided for comment | **Louise Aitken** | All to comment |
| **2.25pm** | **Update on recent bids (attached with agenda)**   * LEP sector support funding for tutor shortages * Local Digital Skills Partnership EoI * Digital Innovation Fund Bid | **Louise Aitken** |  |
| **2.35pm** | **ESF calls and remaining budget**   * Call for Virtual Reality and online learning <https://www.southeastlep.com/opportunities/esf-call-for-online-learning-and-vr/> * Remaining budget, extensions and forthcoming calls | **Louise Aitken** | Update and all to comment on focus for remaining calls |
| **3.10pm** | **Update from Engineering Construction Industry Training Board (ECITB)** | **Jenny Young, Head of Skills Strategy** | Update on activity in SELEP area |
| **3.30pm** | **Local Skills Board Headline Update**   * Main initiatives and areas of need * Identifying areas for joint working | **Caroline Betts**  **Caroline Bragg**  **Allan Baillie** | Update |
| **3.50pm** | **AOB**   * Example of AGE Grant in devolved area <http://www.the-lep.com/for-business/skills-and-training/apprenticeship-support-and-funding/lep-apprenticeship-grant/> * Maths retakes issues | **ALL** |  |
| **3.55pm** | **Proposed dates/ times for 2019 (1.30pm)**   * Thursday 28th February * Thursday 25th April * Thursday 13th June * Thursday 29th August * Thursday 10th October * Thursday 12th December | **ALL** | Agree 2019 schedule of dates |
| **4.00pm** | **Meeting close** |  |  |

1. [*https://muenterprises.org/conference/location/*](https://muenterprises.org/conference/location/) [↑](#footnote-ref-1)